

Paul Q. Goyette
Gary G. Goyette
Daniel P. Thompson
Rafael Ruano
Brett F. Sherman
David J. Garcia
Nicole Valentine
Heather N. Phillips
Richard P. Fisher
Charles D. Caraway
Scott Nelson
Sarah Tobias
Helen Fong
Virginia Martucci



Labor Representatives:
Steve Allen
Paul Konsdorf
Kim Gillingham
Paul Heckman
Tim Cantillon
David Swim, D.P.A.
Dorothea A. Contreras
Matt Rokes
Tony Silva
Ryan Friesen

Sacramento Office
2366 Gold Meadow Way, Suite 200
Gold River, CA 95670
(916) 851-1900
Toll Free (888) 993-1600
Facsimile (916) 851-1995
info@goyette-assoc.com

MEMORANDUM

DATE: April 2, 2020

TO: Vanessa DeLeon, Labor Relations Officer

FROM: Kim Gillingham, Labor Representative

RE: COVID-19 concerns and requests

This serves to capture our discussions regarding COVID-19 concerns and requests for immediate remedy as follows:

- On March the March 18, 2020 COVID-19 Employee Directive from David Devine provided information regarding designation of essential v. non-essential employees. The Association was to be provided with the list and to date no list has been received. I understand the non-essential employees will now be called by to work, via telework accommodations when feasible. ***Please provide an update on the designations and provide the Association with a list of represented classifications with designations and assigned work sites within 10 days.***
- Many employees were designated as essential and required to report to work. ***The verbal request to provide retroactive hazard pay is reiterated here in writing.***
- Safety concerns continue to be reported and it is expected they will be immediately investigated and properly addressed. ***The list of the concerns I shared with you include: UV lights out at the Primary Care Center; Employees performing fit testing of PPE without protection; Inconsistent application of intermittent telework opportunities for essential employees.***