



County Executive
Navdeep S. Gill


Board of Supervisors
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County of Sacramento

Inter-Office Memorandum

Date: February 16, 2017

To: Recognized Employee Bargaining Units

From: Navdeep S. Gill
County Executive 

Subject: *Restructuring*

In reviewing County operations, I believe the current organizational structure that is in place can be refined to better meet the needs of our customers, and provide for a more efficient and effective delivery of services. In order to do so, the following changes are recommended to become effective in May 2017, as shown in Attachment A. For comparison purposes, Attachment B (current organizational structure) has also been provided:

Proposed Changes:

- Eliminate the Director of Community Development and reassign the divisions to other County departments. Planning and Environmental Review and the Economic Development Office will be direct reports to the County Executive. Building Inspection, Code Enforcement and County Engineering as well as Construction Management in General Services will be moved into a newly created Office of County Engineering/Inspections.
- Create a new agency called Public Works/Infrastructure that will house the newly created Office of County Engineering/Inspections, Transportation, Waste Management/Recycling and Water Resources. The former Director of Community Development position will be reallocated to an Agency Administrator.

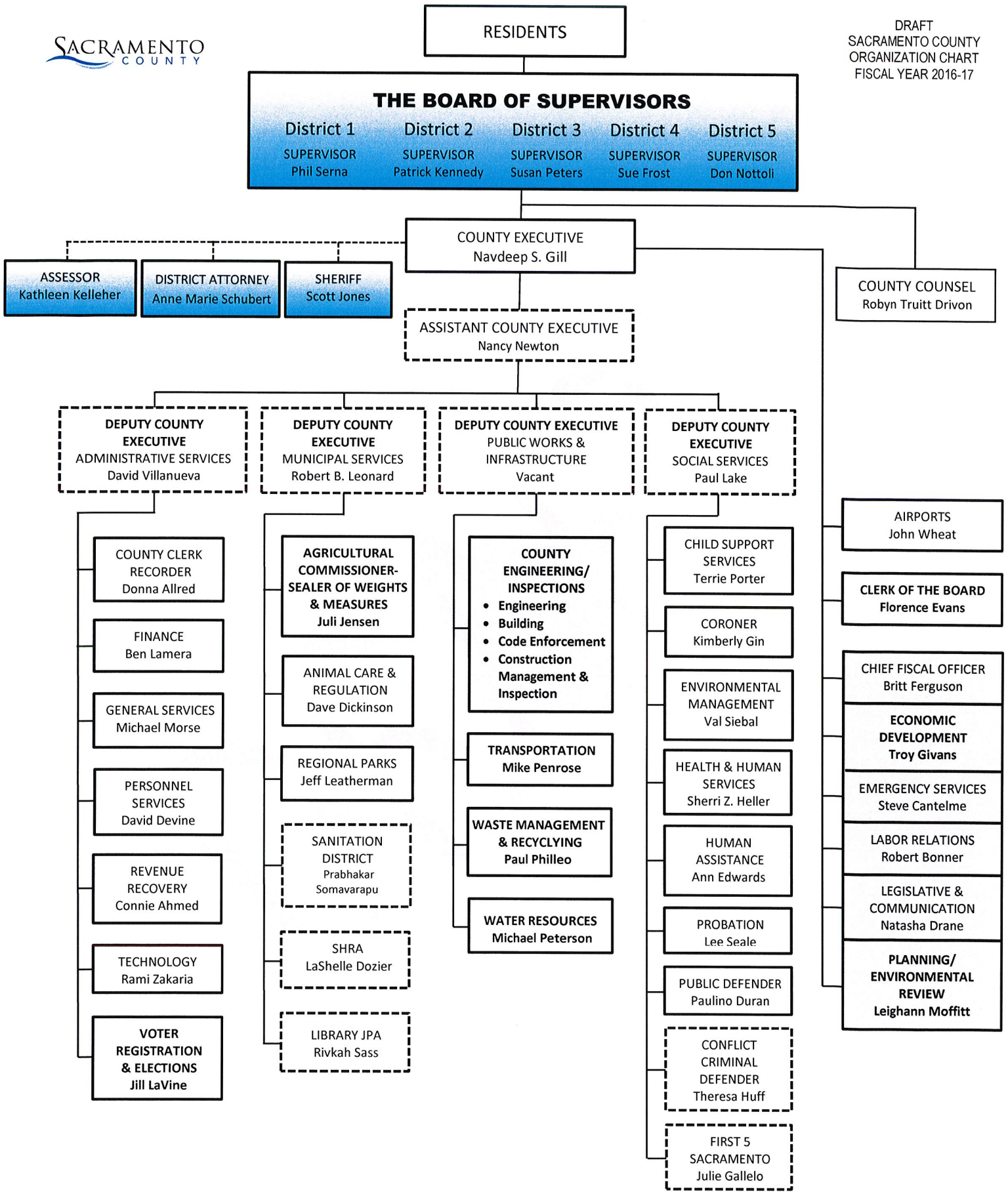
- Employees in the Community Development administrative function will be placed either in the County Executive's Office or the Public Works & Infrastructure Agency, based on current assignment.
- Rename the Internal Services Agency to the Administrative Services Agency; rename the Countywide Services Agency to the Social Services Agency.
- Move the Agricultural Commissioner's Office to the Municipal Services Agency that will house the departments of Animal Care and Regulation and Regional Parks.
- Move Voter Registration into the Administrative Services Agency.
- Rename the Chief Financial Office in the County Executive's Office to the Office of Budget and Debt Management and retitle the Chief Financial Officer to Chief Fiscal Officer.
- The working titles for the Chief Deputy County Executives will be changed to Deputy County Executives.

The goal is to implement this restructuring with minimal impacts to the employees. County Counsel, Personnel Services and the Labor Office will be working on ordinance language to preserve the seniority of those employees who will be crossing departmental lines.

Once the Board Letter outlining the restructuring is completed, you will be provided a copy before the first reading of the ordinance on March 21, 2017.

Should you wish to discuss the impacts of this restructuring on employees under your bargaining units, please contact Robert Bonner, Director of Labor Relations, at 916-874-7085.

c: Board of Supervisors
County Counsel
Assistant County Executive
Chief Deputy County Executives
Director of Labor Relations
Director of Personnel Services



Legend

INDICATES LINE OF DIRECT AUTHORITY	BOLD INDICATES CHANGE OF NAME OR LINE OF DIRECT AUTHORITY	
INDICATES COORDINATIVE RELATIONSHIP	INDICATES ELECTED OFFICIALS	INDICATES "OFFICE OF..."

